

MICHAEL LEONG & COMPANY LIMITED

**INFORMATION REQUIRED UNDER EU PROVISION OF SERVICES
REGULATIONS**

Name	Michael Leong & Company Limited
Legal form	Limited Company registered in England and Wales under registration number 04728110
Contact details	43 Overstone Road London W6 0AD t: +44 (0)20 8741 2181 f: +44 (0)20 8741 2183 E: ml@btinternet.com W: www.michaelleong.co.uk
Registered Office	43 Overstone Road, London, W6 0AD
Registered Auditor Status	Details about our audit registration can be viewed at www.auditregister.org.uk under reference number C001220196. We are registered to carry out audit work in the UK by the Institute of Chartered Accountants in England and Wales.
VAT No.	853876382
General Terms and Conditions	These will be set out in our Letter of Engagement
Professional Indemnity Insurance	In accordance with the disclosure requirements of the Services Regulations 2009, our professional indemnity insurer is Travelers Insurance Company Limited of 61-63 London Road, Redhill, Surrey, RH1 1NA. The territorial coverage is worldwide excluding professional business carried out from an office in the USA or Canada and excludes any action for a claim brought in any court in the USA or Canada.
Dispute Resolution Procedure	If you are dissatisfied with the service you are receiving please let us know by contacting Mr. M Leong FCA. We will look into any complaint carefully and promptly and do all we can to explain the position to you. If we have given you a less than satisfactory service, we undertake to do everything reasonable to put it right. If you are still not satisfied, you may of course refer the matter to the Institute of Chartered Accountants in England and Wales, of which this firm is a member.